

Agenda

11th August 2020, Online webinar through a Zoom meeting

10.00am	Welcome & Introduction – Ian Mackey, Buckinghamshire Business First
	Group Introductions
10.15am	Planning Session <ul style="list-style-type: none">• Is this for you? – The basics of running a business – Graeme Laws• Q and A
11.15am	Break

11.45am	Welcome back to Part 2
12.00pm	Key Finance & Accountancy Session <ul style="list-style-type: none">• Expert overview – Chris Shennan, APS Accountancy (60 mins)
1.00pm	Lunch and individual questions

1.45pm	Welcome back to Part 3
1.45pm	Your Big Idea and Business Plan – Graeme Laws (45 mins)
2.30pm	Marketing and Customers – Ian Mackey and Graeme Laws (30 mins)
3.00pm	Close and next steps - Ian Mackey
3.15pm	Session ends

Speakers



Graeme Laws

Graeme works with business owners existing, new and potential start-ups to deliver business process improvement and growth. He has worked with many start-up businesses and held many workshops educating and inspiring a new generation of business owners.



Ian Mackey

As Business Support Manager, Ian is the first contact for members with questions and support required. Haddenham resident Ian runs his own business working with breweries, experience he used to write the guide to New UK Breweries in 1998.



Chris Shennan

Chris has a broad experience including the preparation of sole trader, partnership, limited company and audit level clients financial statements; as well as undertaking audits. Also covering the tax aspects including personal and corporation tax returns, P11Ds, payrolls and payroll year end