

BUCKINGHAMSHIRE BUSINESS FIRST ANNUAL GENERAL MEETING

Wednesday 16 November 2022

Buckinghamshire Business First
Claydon House
1 Edison Road
Rabans Lane Industrial Area
Aylesbury
HP19 8TE

T. 01494 927130
E. info@bbf.uk.com
w. bbf.uk.com

I/We*, of
being a member of the above-named company hereby appoint the Chairman or, failing
him, of,(see note
three) as my/our* proxy to attend, speak, and vote in my/our* name(s) and on my/our* behalf
at the Annual General Meeting of the company to be held on 16 November 2022, and at any
adjournment thereof.

This form is to be used in respect of the resolutions mentioned below as follows:-

Resolution no: 1	For*	/	Against*
Resolution no: 2	For*	/	Against*
Resolution no: 3	For*	/	Against*
Resolution no: 4	For*	/	Against*
Resolution no: 5	For*	/	Against*
Resolution no: 6	For*	/	Against*

* Please delete as necessary

Unless otherwise instructed, the proxy may vote as he/she thinks fit or abstain from voting.

Signed this day 2022

Notes to the proxy form

1. As a member of the Company you are entitled to appoint a proxy to exercise all or any of your rights to attend, speak and vote at a general meeting of the Company or to demand a poll. You can only appoint a proxy using the procedures set out in these notes.
2. Appointment of a proxy does not preclude you from attending the meeting and voting in person. If you have appointed a proxy and attend the meeting in person, your proxy appointment will automatically be terminated.
3. A proxy does not need to be a member of the Company but must attend the meeting to represent you. To appoint a person as your proxy other than the Chairman of the meeting, insert their full name in the space provided. If no name is inserted you will not have a proxy. If you sign and return this proxy form with no name inserted in the box, the Chairman of the meeting will be deemed to be your proxy. Where you appoint a proxy, you are responsible for ensuring that they attend the meeting and are aware of your voting intentions. If you wish your proxy to make any comments on your behalf, you will need to give them the relevant instructions directly.
4. To direct your proxy how to vote on the resolutions please delete where indicated on the proxy form. If no voting indication is given, your proxy will vote or abstain from voting at his or her discretion. Your proxy will vote (or abstain from voting) as he or she thinks fit in relation to any other matter which is put before the meeting.
5. To appoint a proxy using this form, the form must be:
 - Completed and signed;
 - Scanned and emailed to events@bbf.uk.com, or sent/delivered to the Company at Claydon House, 1 Edison Road, Rabans Lane Industrial Area, Aylesbury HP19 8TE, for the attention of the Company Secretary; and
 - **Received by the Company no later than forty-eight hours before the meeting.**
6. In the case of a member which is a company, this proxy form must be executed under its common seal or signed on its behalf by an officer of the company or an attorney for the company.
7. Any power of attorney or any other authority under which this proxy form is signed (or a duly certified copy of such power or authority) must be included with the proxy form.
8. In the case of joint holders, where more than one of the joint holders purports to appoint a proxy, only the appointment submitted by the most senior holder will be accepted. Seniority is determined by the order in which the names of the joint holders appear in the Company's register of members in respect of the joint holding (the first-named being the most senior).
9. If you submit more than one valid proxy appointment, the appointment received last before the latest time for the receipt of proxies will take precedence.
10. For details of how to change your proxy instructions or revoke your proxy appointment see the notes to the notice of meeting.